



# ST. ANNE'S EPISCOPAL SCHOOL

Job Title: Middle School Learning Specialist (Long-term substitute)  
Reports To: Head of Middle School  
Salary: \$225/day  
Anticipated Start Date: December 2024 (12 week assignment)

## MISSION

Grounded in our founding values, we cultivate a community of curious and compassionate learners who are inspired to serve and enrich our world.

## VALUES

Community, Curiosity, Faith, Compassion, Humility

## ABOUT ST. ANNE'S EPISCOPAL SCHOOL

St. Anne's is an independent PS-8 co-educational school enrolling approximately 430 students across the Denver metro area. We are an uplifting community that fosters a sense of belonging while providing a program where students can thrive academically, athletically, spiritually, artistically, emotionally, and socially. We build character and integrity upon a spiritual, moral, and ethical foundation and strive to foster the development of people who make significant and lasting contributions to society. St. Anne's graduates know themselves, care for others and strive to serve and improve their communities.

## POSITION DESCRIPTION

St. Anne's Episcopal School is pleased to announce an opening for a long-term substitute teacher, acting as a Middle School Learning Specialist.

St. Anne's Episcopal School is seeking a passionate and experienced Learning Specialist Teacher for the 2024 - 2025 academic year. The highly organized professional should bring energy and skills in working effectively with students with learning differences as well as a passion for middle-school students to the position. The ideal candidate will have a learning specialist background and experience with middle school literacy and executive functioning expertise. The Middle School Learning Specialist will work collaboratively with the Middle School faculty and counterparts in the Lower School.

## OVERALL RESPONSIBILITIES AND EXPECTATIONS

- Demonstrate best practices and excellent skills in teaching students with learning differences and developing curricula to meet their needs.
- Demonstrate skills in collaborating with colleagues across divisions and departments to support programming for students with learning differences.
- Understand the development of middle-school students.
- Has expertise and knowledge of middle school Language Arts and History.



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- Work with grade-level colleagues to understand all assignments given to students and to explain the best methods for working with students with learning differences to classroom teachers.
- Communicate effectively and meet with families about assignments, progress, and challenges a student with a learning difference(s) is facing, using computer-based systems for tracking and reporting student progress.
- Connect with students, challenge them, and give them confidence to succeed.
- Function well both independently and in a team setting.
- Create a positive learning environment.
- Conduct preliminary screening for learning differences.
- Read psychoeducational reports and plan appropriate accommodations.
- Exhibit strong interpersonal, communication, writing, and organizational skills.
- Be willing to contribute to other aspects of the middle school community, such as supervision duties, outdoor education trips, and service learning.

## IDEAL QUALIFICATIONS

- Bachelor's degree, Special Education, or Learning Differences/Disabilities preferred; MA, MS, or M.Ed highly desirable.
- Previous experience working with students with learning differences.
- Candidates must have excellent writing, interpersonal, and organizational skills.
- Be compassionate, kind, and love teaching and working with middle school students.
- Demonstrate flexibility, resilience, accountability, and humor.
- Be a lifelong learner passionate about their discipline, and continually refine and develop their pedagogy.

St. Anne's Episcopal School is committed to creating a supportive learning environment where all individuals are valued for their unique contributions and are able to achieve their highest potential. We strongly believe that a diverse and inclusive environment is the best learning environment for our students and prepares them to live, work, and thrive in an increasingly global and multicultural community. We reject all prejudice, particularly those based on race, national and ethnic origin, religion, socioeconomic status, gender identity, sexual orientation, and physical characteristics.

St. Anne's believes that each individual is entitled to equal employment opportunity without regard to race, color, religion, gender or gender identity, national origin, age, sexual orientation, ancestry, disability genetic information, veteran status, or any other characteristic protected under federal, state or local anti-discrimination laws. The school's equal employment opportunity practices extend to recruitment, hiring, selection, compensation, benefits, transfer, promotional opportunities, training, discipline, and all other terms, conditions and privileges of employment.

## SALARY RANGE & BENEFITS

\$225/day

This position is not eligible for benefits.

Interested candidates can send their cover letter, resume, Philosophy of Education statement, and list of references to Rene Reynolds, Director of Human Resources, at [recruiting@st-annes.org](mailto:recruiting@st-annes.org).